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## SWOOP HOLDINGS LIMITED ACN 009 256 535

### SHAREHOLDER COMMUNICATIONS POLICY

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The Board of the Company aims to ensure that the shareholders are informed of all major developments affecting the Company's state of affairs.

Information is communicated to shareholders through:

1. the Annual Report delivered to shareholders by post or via email (in accordance with each shareholder's election) and which is also released to ASX and placed on the Company's website;
2. the half yearly report which is released to ASX and also placed on the Company's website;
3. the quarterly reports which are released to ASX and also placed on the Company's website;
4. disclosures and announcements made to the ASX, links to which are placed on the Company's website;
5. notices and explanatory statements of Annual General Meetings (**AGM**) and General Meetings (**GM**), copies of which are released to ASX and delivered to shareholders by post or via email (in accordance with each shareholder's election) and placed on the Company's website;
6. the Chairman of the Board's address and the Managing Director's address made at the AGMs and the GMs, copies of which are released to ASX;
7. the Company's website on which the Company places materials distributed at investor or analyst presentations; and
8. the auditor's lead engagement partner being present at the AGM to answer questions from shareholders about the conduct of the audit and the preparation and content of the auditor's report.

As part of the Company's developing investor relations program, shareholders can register with the Company to receive email notifications of when an announcement is made by the Company to the ASX, including the release of the Annual Report, half yearly reports and quarterly reports.

Shareholders are encouraged to participate at all GMs and AGMs of the Company. The Company will ensure that appropriate technology is used to facilitate the participation of shareholders at such meetings and that meetings will be held at a reasonable time and place, or wholly virtually. Shareholders who are unable to attend meetings may ask questions or provide comments ahead of meetings.

All substantive resolutions at shareholder meetings will be decided by a poll rather than a show of hands.



Shareholders queries should be referred to the Company Secretary in the first instance. Any significant comments or concerns will be conveyed to the Board and relevant senior executives. The Company's contact details are as follows:

Swoop Holdings Limited  
Level 5, 126-130 Phillip Street  
Sydney NSW 2000

Email: [investors@swoop.com.au](mailto:investors@swoop.com.au)

Alternatively, Shareholders who wish to update personal or contact information, elect to receive communications electronically, or wish to ask a question related to their shareholding in the Company should contact their broker or the Company's share registry, Automic Group. Automic Group's contact details are as follows:

Automic Group  
Level 5, 126 Phillip Street  
Sydney NSW 2000

Telephone (within Australia): 1300 288 664  
Telephone (outside Australia): +61 2 9698 5414

Email: [hello@automicgroup.com.au](mailto:hello@automicgroup.com.au)

Website: <https://investor.automic.com.au>

This version was last approved by the Board on 28 June 2023.